

JUNIOR TOUGH GUY & GAL CHALLENGE -

RISK ANALYSIS AND MANAGEMENT SYSTEMS

Event name	Junior Tough Guy & Gal Challenges	Total Anticipated crowd numbers			
Event location	Bay Park, 81 Truman Lane, Mount Maunganui	Spectators	300	Participants	1200
Organisers	Event Promotions Ltd				
Event date (s):	15 th June 2021	times	8.30am – 2.30pm		
Pack in date:	14 th June 2021	times	8am – 5pm		
Pack out date:	15 th June 2021	times	2.30pm – 6pm		
Event Organiser	Murray Fleming	On the day contact number	0274877967		
Alternative contact	Jenna Keane	On the day Contact number	0274474015		
Safety coordinator	Murray Fleming	On the day contact number	0274877967		
Event facilitator	Murray Fleming	Council 24hr contact centre	0274877967		

- Assess if the risk control will **E**liminate, **I**solate or **M**inimise – are standard health and safety terms to describe how your are reducing or removing the hazard. Ideally you will eliminate (remove) the hazard, then isolate or minimise.
- Estimate the likelihood of the hazard occurring – 1 is low, 5 is high.
- This is a guide only, and is not an exhaustive list. There may be other items that need attention that are not on this list.

1. Environmental effects on people to consider – effect of wind/rain and UV protection, extreme weather conditions – cancellation/postponement

Risks (what could go wrong)	Hazards (what could cause it to go wrong)	Risk control (What is in place to prevent it going wrong?)	E,I,M	1-5	Who is responsible	When	Event day ✓
Falling equipment/trees	High winds	Delay, cancel event or alter course prior to start. Check entire course prior to start	E	2	Course manager	Before 9am	
Flooding	Torrential Rain	Delay, Cancel or alter event course prior to that start. Check entire course prior to start	E	2	Course Manager	Before 8.30am	
Landslips – on the course/at the venue	Torrential Rain	Delay, Cancel or alter event course prior to that start. Check entire course prior to start	E	1	Course Manager	Before 8.30am	

2. Participants – age/experience/suitability, accessibility needs, refreshments, lost children facilities, animals

Risks (what could go wrong)	Hazards (what could cause it to go wrong)	Risk control (What is in place to prevent it going wrong?)	E,I,M	1-5	Who is responsible	when	Event day ✓
Injury to athlete through collision with other competitors	Reckless competitors Narrow course entry/exit Wave starts too large	<ul style="list-style-type: none"> - Pre-race safety briefing for all participants. - Course entry/exit made large enough for a group – first obstacles some distance away to allow for separation. - Reduce wave starts to around 100 participants to allow a fun, fair, safe start. 	M	2	organiser	Race briefing Plus pre event e-mail	
Injury or death to athlete through falling and resulting impact.	Physical structures (permanent and temporary) <ul style="list-style-type: none"> - Climbing Frames/Walls - Hurdles - Rope Bridges - Road cones and signs 	<ul style="list-style-type: none"> - Inform competitors of any new or special structures constituting a potential hazard - Define hazard by appropriate means if. E.g. Signs, caution signs, cones, spray paint, barricades, flags, - Event Marshalls present at all event obstacles - Inform appropriate Lakes Ranch staff (if a safety issue) of any damage to assets. 	M	2 – 3	organiser	Race briefing Plus pre event e-mail	

3. Electrical, sound and lighting – registered tradesman, isolation required, tripping hazards

Risks (what could go wrong)	Hazards (what could cause it to go wrong)	Risk control (What is in place to prevent it going wrong?)	E,I,M	1-5	Who is responsible	when	Event day ✓
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PA system has fault	Faulty equipment	Qualified personnel plus additional equipment onsite – all equipment to have current safety checks..	E	1	Sound technician	Pre, during	
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4. Accident & health emergencies – [first aid](#), [fire extinguishers](#), emergency contacts., report/recording of accidents

Risks (what could go wrong)	Hazards (what could cause it to go wrong)	Risk control (What is in place to prevent it going wrong?)	E,I,M	1-5	Who is responsible	when	Event day ✓
Event accidents on course	Participants fall or slip over Uneven ground	<ul style="list-style-type: none"> - St John's onsite with 1 advanced paramedic and all equipment. - Meeting prior to event start with all course marshals to go over safety plan. - Event organisers, staff, and marshals in communication with the first-aid base 	M	3	St John	8.00am on Race day	
Event accident in one of the Bay Park buildings	Participants fall, slip or gets in trouble.	<ul style="list-style-type: none"> - St John's onsite. - Event organisers and Bay Park staff in communication with the first aid base and each other. 	M	3	Event organisers, Bay Park staff, St Johns	All Day	

5. Set-up/pack-down - what safety is in place while event site is a working site i.e. moving vehicles, first aid

Risks (what could go wrong)	Hazards (what could cause it to go wrong)	Risk control (What is in place to prevent it going wrong?)	E,I,M	1-5	Who is responsible	when	Event day ✓
Collision with set up vehicle and or personnel	Poor visibility	<ul style="list-style-type: none"> - Flashing light bar on the top of the vehicle and personnel to wear high visibility vests always. 	M	1	Course set up manager	8am set up days and 6am race day	
Person hurt by motor vehicle accident	Poor Visibility Unstable terrain Reckless vehicle use	<ul style="list-style-type: none"> - Personnel instructed to operate all machinery in responsible manner and have appropriate licenses. - All PPE available – flashing lights, high visibility vests, 	M	1	Event Director		
Personnel hurt by moving vehicle	Poor visibility	<ul style="list-style-type: none"> - personnel to wear high visibility vests always. 	M	1	Finish area manager	8 am set up days and 6am race day	

6. Security - protection of pedestrians and spectators, security/Police

Risks (what could go wrong)	Hazards (what could cause it to go wrong)	Risk control (What is in place to prevent it going wrong?)	E,I,M	1-5	Who is responsible	when	Event day ✓
Stolen gear	Personnel equipment stolen	<ul style="list-style-type: none"> - Remind competitors of potential risks - Have an area at registration for competitors to leave gear, keys. 	M	1	Organiser	By 8am	

7. Crowd control - fencing/barricades and protection of property.

Risks (what could go wrong)	Hazards (what could cause it to go wrong)	Risk control (What is in place to prevent it going wrong?)	E,I,M	1-5	Who is responsible	when	Event day ✓
Spectators fall into course obstacles	Lack of crowd control	Crowd control barriers, cones, extender barrier arms, barrier tape and flags to be erected around course.	E	1	Course manger	By 9am	
Spectator collides with event participant	Lack of Crowd Control	Crowd control barriers, cones extender barrier arms, barrier tape and flags to be erected around finish line and course	M	1	Course Manager	By 9am	

8. Staff/contractors/volunteers - Briefings, responsibilities, refreshments, training

Risks (what could go wrong)	Hazards (what could cause it to go wrong)	Risk control (What is in place to prevent it going wrong?)	E,I,M	1-5	Who is responsible	when	Event day ✓
Staff etc not understanding tasks	Poor briefing	<ul style="list-style-type: none"> - Pre event meeting with all key personnel during the week prior - Marshal briefing notes to be sent to volunteer groups a week prior to the event - Briefing of all volunteer groups and staff prior to the start of the event 	M	1	Organiser	Prior to event	

9. Emergency procedures - fire, earthquake, [Hazardous substances](#)

Risks (what could go wrong)	Hazards (what could cause it to go wrong)	Risk control (What is in place to prevent it going wrong?)	E,I,M	1-5	Who is responsible	when	Event day ✓
Adverse weather condition	Natural disaster	Contact with Civil defence	M	1	organiser	At all times	